

University of Mississippi Libraries
General Collections
Donor Form

Name: _____

Address: _____

Telephone: _____

E-Mail address: _____

Date: _____

I am donating the items described below and on the attached list to the University Libraries at the University of Mississippi. I understand that the material described will be added to the Libraries' collections, provided the individual items fall within the scope of the Libraries' collection development policies. Otherwise, I agree that part or all of the material donated may be disposed of according to the judgment of the librarians. I also understand that the library *does not* provide appraisals for items donated

___ **A list of the items that I would like to offer to the Libraries is attached.** (A complete description is needed to help determine whether items are duplicates of titles that the Libraries already own.)

___ **A summary of the types and quantities of the items offered:**

- _____ carton(s) of material:
 - _____ hardcover book(s)
 - _____ softcover book(s)
 - _____ issues of periodical(s)
 - _____ sound recording(s)
 - _____ video recording(s)
 - _____ other (please specify) _____

Remarks _____

Signature: _____

Please mail the completed forms to: [Name of Subject Librarian] P. O. Box 1848, University, MS 38677 or Fax it to: (662) 915-5734

ITEM(S) THAT I WOULD LIKE TO DONATE TO THE LIBRARY
(Please print/copy as many forms as you need)

Name _____ Date _____

• **Item Title** _____

Author or Editor _____

Publisher, edition and publication date _____

If a magazine or journal--volumes and issue numbers _____

Format (e.g., book, manuscript, video, Music CD, etc.) _____

General condition of the item (in good, usable condition; if a book--are spine and cover in good condition, pages all there and text not underlined or marked, etc.) _____

Other information _____

• **Item Title** _____

Author or Editor _____

Publisher, edition and publication date _____

If a magazine or journal--volumes and issue numbers _____

Format (e.g., book, manuscript, video, Music CD, etc) _____

General condition of the item (in good, usable condition; if a book--spine and cover in good condition, pages all there and text not underlined or marked, etc.) _____

Other information _____

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Other information _____