

University of Mississippi Libraries

General Collections

Donor Form

Name: _____

Address: _____

Telephone: _____

E-Mail address: _____

Date: _____

I am donating the items described below and on the attached list to the University Libraries at the University of Mississippi. I understand that the material described will be added to the Libraries' collections, provided the individual items fall within the scope of the Libraries' collection development policies. Otherwise, I agree that part or all of the material donated may be disposed of according to the judgment of the librarians. I also understand that the library *does not* provide appraisals for items donated

___ **A list of the items that I would like to offer to the Libraries is attached.** (A complete description is needed to help determine whether items are duplicates of titles that the Libraries already own.)

___ **A summary of the types and quantities of the items offered:**

_____ carton(s) of material:

_____ hardcover book(s)

_____ softcover book(s)

_____ issues of periodical(s)

_____ sound recording(s)

_____ video recording(s)

_____ other (please specify) _____

Remarks _____

Signature: _____

Please mail the completed forms to: [Name of Subject Librarian] P. O. Box 1848, University, MS 38677 or Fax it to: (662) 915-5734

ITEM(S) THAT I WOULD LIKE TO DONATE TO THE LIBRARY
(Please print/copy as many forms as you need)

Name_____Date_____

• **Item Title**_____

Author or Editor_____

Publisher, edition and publication date_____

If a magazine or journal--volumes and issue numbers_____

Format (e.g., book, manuscript, video, Music CD, etc.)_____

General condition of the item (in good, usable condition; if a book--are spine and cover in good condition, pages all there and text not underlined or marked, etc.)_____

Other information_____

• **Item Title**_____

Author or Editor_____

Publisher, edition and publication date_____

If a magazine or journal--volumes and issue numbers_____

Format (e.g., book, manuscript, video, Music CD, etc.)_____

General condition of the item (in good, usable condition; if a book--spine and cover in good condition, pages all there and text not underlined or marked, etc.)_____

Other information_____

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Other information_____